



54° Congresso Nazionale AIB
Florence, November 6-8, 2007



SPONSOR PROSPECTUS

Organizing Secretariat
FASI Srl

Via R. Venuti, 73 - 00162 Roma Tel. 06.97605610; fax 06.97605650
email: aib2007@fasiweb.com - www.aib.it



54° Congresso Nazionale AIB
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GENERAL INFORMATION

Organizing secretariat

FASI Srl

Via R. Venuti, 73 – 00162 Roma

Tel. 06/97605610 - Fax 06/97605650

www.fasiweb.com

aib2007@fasiweb.com

Congress Venue

Palazzo dei Congressi

P.zza Adua, 1

50123 Florence



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PROCEDURES FOR SPONSORSHIP

Companies interesting in sponsoring the Conference can address their requests to:

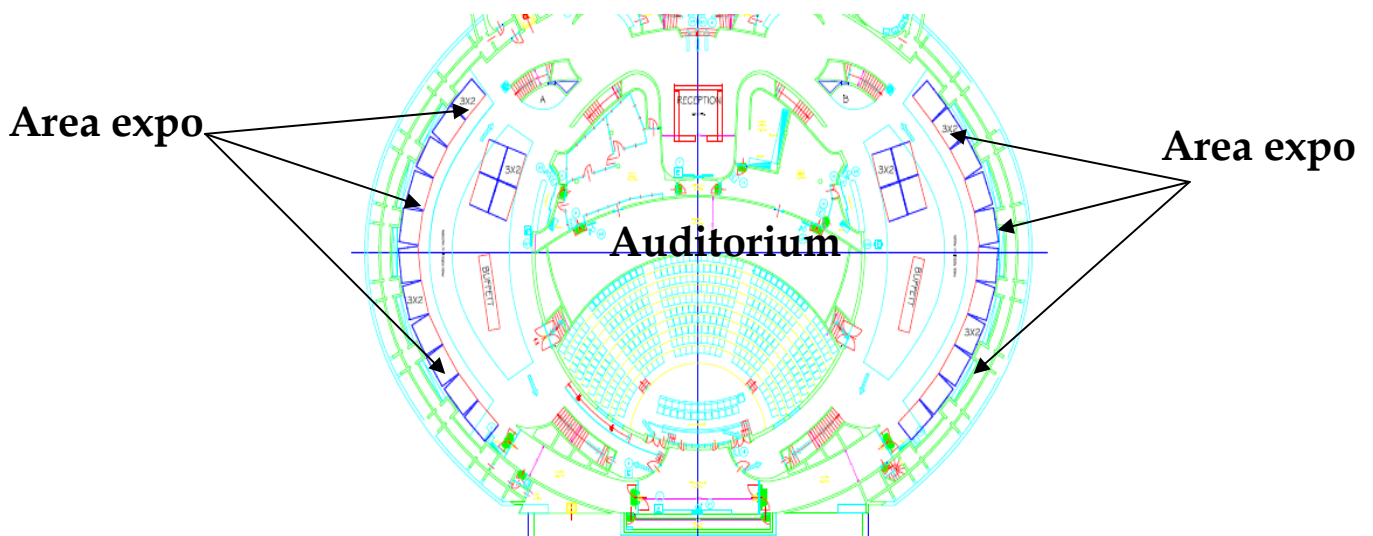
Annarita Pazzaglini
FASI Srl
Tel. 0039.06.97605618 Fax 0039-06-97605650
email: aib2007@fasiweb.com

All costs are Italian VAT 20%

EXHIBITION AREA

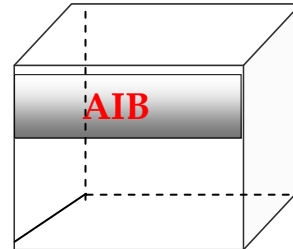
During the Congress, a commercial exhibition will take place in the Palazzo dei Congressi.

The Exhibition area is closed to the Auditorium hall and registration desk



Spaces will be assigned on a “first come first served basis”.

STANDS



Costs

Stand	Cost per sqm.*
Equipped exhibition area	€ 250,00
Unequipped exhibition area	€ 190,00

* Plus VAT 20%

The equipment include:

- ⇒ **Equipped exhibition area:** wall panels 100x250, frontal band with computerized writing; nr. 2 100W spotlighted with clamp; felt floor covering; nr. 1 table 120x70; nr. 3 chairs; nr. 1 clothes peg; nr. 1 waste-basket
- ⇒ **Unequipped exhibition area:** wall panels 100x250, frontal band with computerized writing; nr. 2 100W spotlighted with clamp.

REGISTRATION FEE (obligatory)

Fee	Before 31/08/07	After 31/08/2007
• Stand/Sponsor	• € 250,00 + Vat 20%	• € 250,00 + VAT 20%
• Represented/Guests/Partners	• € 95,00 + VAT 20%	• € 110,00 + VAT 20%

To reserve a stand please fill in in all its parts and return the enclosed Exhibition Space order form (p. 9).

SUPPLEMENTARY FURNISHINGS

Description of article	Unitary cost
Panel per linear meter cm. 100x250 o 50x250	€ 30,00
Door panel cm 100x250 or 50x250	€ 35,00
2 doors Reception desk with key dim. cm. 130x 45 h. 110	€ 76,00
Modular Reception Desk 2 levels dim. cm. 80x 116x 130	€ 70,00
Modular Reception Desk 2 levels dim. cm. 80x 116x 170	€ 90,00
2 doors small cupboard with key dim. cm. 90x 45 h. 75	€ 43,00
Chest of 3 drawers only black with wheels	€ 40,00
Cristal Display Cabinet - 3 levels inside, enlightened -dim.cm. 40x95h.190	€ 150,00
Set of shelves - 3 shelves cm 40x100x h.140; Dim. shelf 95x36 Dim. expo cm. 40xh. 250	€ 58,00
Round Table, aluminum legs, diam, 80 cm.	€ 35,00
High table, black metal and black lamined, cm. 60x60x h. 110	€ 70,00
Chair "MC1" , chromium-plated structured, upholstered back and sit	€ 9,00
Chair " Flip", aluminium structured, back and sit in PVC	€ 5,00
Chair " Director", wood structured, back and sit in fabric	€ 18,00
Armchair, tire structured, upholstered sit, fabric covered	€ 26,00
Stool tire metal, sit upholstered, h. 75	€ 10,00
Exhibiting Cube, dim. cm. 40x40x40 dim.cm. 45x45x60 dim.cm. 50x50x80	€ 28,00
Halogen spotlight, 100 w power	€ 29,00
Additional equipment for electric power until 1500 w	€ 25,00
	Taxable
	VAT 20%
	TOTAL

For hiring supplementary furnishings and requesting additional services, fill in in all its part and return the enclosed order form (p. 12)

OTHER SPONSORSHIP OPPORTUNITIES

Description	Cost*
• Sponsor's logo	
• Final programme	€ 1.000,00
• Poster	€ 1.000,00
• Indoor and outdoor posters	€ 2.000,00
• logo in all advertising and printed	€ 2.800,00
• Advertising in the final programme	
• back cover in 4 colors	€ 1.350,00
• II o III back cover in 4 colors	€ 1.000,00
• ½ intermediate pages b/w	€ 475,00
• intermediate pages b/w	€ 680,00
• Internet point	€ 1.500,00
• Congress bags (nr. 1000 block notes and pens included)	
• whether provided directly by sponsor	€ 1.500,00
• whether provided by the Organizing Secretariat	€ 3.000,00
• Congress bags (nr. 1.000)	
• whether provided directly by sponsor	€ 1.500,00
• whether provided by the Organizing Secretariat	€ 3.000,00
• Block notes and pens provided directly by sponsor	€ 1.000,00
• Congress Badges (1.500 laces + transparent plastic covers)	
• whether provided directly by sponsor	€ 1.000,00
• whether provided by the Organizing Secretariat	€ 2.800,00
• Congress bag insert (each)	
• nr.1 technical paper	€ 800,00
• nr.1 catalogue	€ 1.200,00
• gadget	€ 800,00
• Welcome cocktail	€ 2.000,00
• Platinum Sponsor	€ 6.500,00
• Gold Sponsor	€ 4.500,00
• Silver Sponsor	€ 3.000,00
• Sponsor Meeting	
• Half day	€ 600,00
• One day	€ 800,00

* plus VAT 20%

Companies interested in sponsoring are kindly requested to fill in in all its part and send the enclosed Sponsorship order form (p. 15)



EXHIBITION SPACE ORDER FORM

This form should be filled in and sent by fax, together with the account requested,
to the Organizing Secretariat

FASt Srl, (Via R. Venuti, 73 – 00162 Roma tel. 06.97605610; fax 06.97605650)

Exhibition spaces will be assigned on “a first come first served” basis

Company:	
Address	
City and Country	
Phone	Fax
Email	
Contact person:	
Invoicing data:	
Company.....	
Fiscal address.....	
Vat no:..... att:.....	

STAND REQUIREMENTS

Please list below the stand space(s) you require. It is possible to book 2 or more spaces. If all of your choices have been already booked by the other exhibitors, we will contact you by email to arrange a new site, otherwise we will write and confirm your booking.

Stand	Cost per sqm.	Space nr.	Total no. of smq.	Total
Equipped exhibition area	€ 250,00			
Unequipped exhibition area	€ 190,00			
			Net total	
			VAT 20%	
			TOTAL	

In case the space chosen is no more available please reserve the space no _____

The equipment include:

- ⇒ **Equipped exhibition area:** wall panels 100x250, frontal band with computerized writing; nr. 2 100W spotlighted with clamp; felt floor covering; nr. 1 table 120x70; nr. 3 chairs; nr. 1 clothes peg; nr. 1 cupboard; nr. 1 waste-basket
- ⇒ **Unequipped exhibition area:** wall panels 100x250, frontal band with computerized writing; nr. 2 100W spotlighted with clamp.

Organizing Secretariat
FASt Srl

Via R. Venuti, 73 – 00162 Roma Tel. 06.97605610; fax 06.97605650
email: aib2007@fasiweb.com - www.aib.it



REGISTRATION FEE		Before 31/08/07	After 31/08/2007	Total
<input type="checkbox"/> Stand/Sponsor	Nr.	<input type="checkbox"/> € 250,00	<input type="checkbox"/> € 250,00	
<input type="checkbox"/> Represented/Guests/Partners	Nr.	<input type="checkbox"/> € 95,00	<input type="checkbox"/> € 110,00	
			Net total	
			VAT 20%	
			TOTAL	

Stand nr. _____

Names of the Companies Represented/Guests/Partners _____

The Admission fee includes: secretarial rights, management of additional services; information in the General Catalogue, in the Proceedings of the Convention, in the list of exhibitors of AID-WEB; a copy of official catalogue of the exhibition, the badges permitting access of the exhibitors to enter in the Palazzo dei Congressi.

FILL IN ALL THE SPACES BELOW

Name to be indicated in the frontal band of the stand: _____

Nr. of exhibitors' badges required by the company.: _____

TERMS AND CONDITIONS

Application must be made on the Exhibition Space Order Form and faxed to the Organizing Secretariat at: +39.06.97605650.

Assignment of Exhibition spaces

To each Exhibitor - whose application would have been accepted in respect of the Terms and Conditions here listed - will be allocated a space according to availability and requests.

Space allocation will follow a chronological order, according to dates/times of applications' delivery. Claims about space assignment won't be accepted.

The Organizing Secretariat reserves the right to amend the allocation of space, in case of unavoidable necessity, without any obligation of compensation to the Exhibitors. The Organizing Secretariat reserves the right to offer to another company any space that hasn't been occupied the day before the Exhibition opening, without any obligation of compensation to the defaulting Exhibitor.

Furthermore, the Organizing Secretariat reserves the right to change the general layout of the Exhibition, to limit the space allocated to each Exhibitor, to postpone the Exhibition or to transfer it in other venue, if unforeseen circumstances justify it.

Technical Regulations will be sent after the acceptance of the request to all exhibitors.



Payment

- Account of 30% of the total cost of the space booked plus VAT is requested together with the order form.
- Settlement must be paid within September 30th, 2007

Payment can be made by bank transfer*:

FASI SRL - Banca di Roma – Filiale 125

C/C 15485 ABI 03002 CAB 03278 CIN F

Swift Code IT64F0300203278000001548557

**a copy of the bank transfer must be sent by fax at the Organizing Secretariat (+39.06.97605650) with this completed form. Forms not accompanied by the payment will not be taken into consideration.*

Lack of payment by the above dates will be taken as renunciation of participation in the Exhibition with the resulting prohibition to set up a stand.

Cancellation

All cancellation must be in writing and addressed to the Organizing Secretariat until September 10th, 2007: a refund of 50% + VAT of the account paid will be provided. Any exhibitor cancelling after September 10th will be liable for the total cost of the space plus VAT.

If the Exhibition is cancelled by reason of national emergency, strike, inevitable accident, the non-availability of the Exhibition premises, or any other cause being not within the control of the Organizing Secretariat, exhibitors will be refund only for the total amount paid. The Organizing Secretariat will not be liable for any other expenses suffered or incurred by the Exhibitor as the result of the happening of any such event.

Signature:

Having noted and accepted the general conditions as described above.

Stamp and signature:

Name (printed/capital letters)

For and on behalf of

We will use the information on this form (including personal contact details) to process your application and contact you regarding the organization of the event. We will keep them on our database and may use them to contact you in the future for marketing purposes. If you do not wish us to retain your personal details for marketing purposes, please tick here



SUPPLEMENTARY FURNISHINGS – ORDER FORM

This form should be filled in and sent by fax, together with the account requested,
to the Organizing Secretariat +39.06.97605650

Company:	
Address	
City and Country	
Phone	Fax
Email	
Contact person:	
Invoicing data:	
Company.....	
Fiscal address.....	
Vat no:..... att:.....	

For hiring supplementary furnishings and requesting additional services, fill in the order form:

Description of article	Quantity	Unitary cost	Total cost
Panel per linear meter cm. 100x250 o 50x250		€ 30,00	
Door panel cm 100x250 or 50x250		€ 35,00	
2 doors Reception desk with key dim. cm. 130x 45 h. 110		€ 76,00	
Modular Reception Desk 2 levels dim. cm. 80x 116x 130		€ 70,00	
Modular Reception Desk 2 levels dim. cm. 80x 116x 170		€ 90,00	
2 doors small cupboard with key dim. cm. 90x 45 h. 75		€ 43,00	
Chest of 3 drawers only black with wheels		€ 40,00	
Cristal Display Cabinet - 3 levels inside, enlightened - dim.cm. 40x95h.190		€ 150,00	
Set of shelves - 3 shelves cm 40x100x h.140; Dim. shelf 95x36 Dim. expo cm. 40xh. 250		€ 58,00	
Round Table, aluminum legs, diam, 80 cm.		€ 35,00	

High table, black metal and black laminated, cm. 60x60x h. 110		€ 70,00		
Chair "MC1", chromium-plated structured, upholstered back and sit		€ 9,00		
Chair " Flip", aluminium structured, back and sit in PVC		€ 5,00		
Chair " Director", wood structured, back and sit in fabric		€ 18,00		
Armchair, tire structured, upholstered sit, fabric covered		€ 26,00		
Stool tire metal, sit upholstered, h. 75		€ 10,00		
Exhibiting Cube, dim. cm. 40x40x40 dim.cm. 45x45x60 dim.cm. 50x50x80		€ 28,00		
Halogen spotlight, 100 w power		€ 29,00		
Additional equipment for electric power until 1500 w		€ 25,00		
			Net total	
			VAT 20%	
			TOTAL	

Payment

- Account of 50% of the total cost of the space booked plus VAT is requested together with the order form;
- Settlement must be paid within September 30th, 2007

Payment can be made by bank transfer*

FASI SRL - Banca di Roma – Filiale 125

C/C 15485 ABI 03002 CAB 03278 CIN F

Swift Code IT64F0300203278000001548557

** a copy of the bank transfer must be sent by fax at the Organizing Secretariat (+39.06.97605650) with this completed form*

Forms not accompanied by the payment will not be taken into consideration.

Lack of payment by the above dates will be taken as cancellation of the requests.

Having noted and accepted the general conditions as described above.

Date.....

.....
(stamp and signature)

SPONSORSHIP - ORDER FORM

This form should be filled in and sent by fax, together with the account requested,
to the Organizing Secretariat +39.06.97605650

Name	
Last name	
Company	
Address and city	
Telephone	Fax
Email	
Invoicing data:	
Company.....	
Fiscal address.....	
Vat no:..... att.:.....	

SPONSORSHIP OPPORTUNITIES

Description	Cost	
<input type="checkbox"/> Sponsor's logo		
<input type="checkbox"/> Final programme	€ 1.000,00	€
<input type="checkbox"/> Poster	€ 1.000,00	€
<input type="checkbox"/> Indoor and outdoor posters	€ 2.000,00	€
<input type="checkbox"/> Logo in all advertiding and printed	€ 2.800,00	
<input type="checkbox"/> Advertising in the final programme		
<input type="checkbox"/> back cover in 4 colors	€ 1.500,00	€
<input type="checkbox"/> II or III back cover in 4 colors	€ 1.000,00	€
<input type="checkbox"/> ½ intermediate pages b/w	€ 475,00	€
<input type="checkbox"/> intermediate pages b/w	€ 680,00	
<input type="checkbox"/> Internet point	€ 1.500,00	€
<input type="checkbox"/> Congress bags (nr. 1.000 block notes and pens included)		
<input type="checkbox"/> whether provided directly by sponsor	€ 1.000,00	€
<input type="checkbox"/> whether provided by the Organizing Secretariat	€ 3.500,00	€
<input type="checkbox"/> Congress bags (nr. 1.000)		
<input type="checkbox"/> whether provided directly by sponsor	€ 1.500,00	€
<input type="checkbox"/> whether provided by the Organizing Secretariat	€ 3.000,00	€

<input type="checkbox"/> Block notes and pens provided directly by sponsor	€ 1.000,00	
<input type="checkbox"/> Congress Badges (1.500 laces + transparent plastic covers)		
<input type="checkbox"/> whether provided directly by sponsor	€ 1.000,00	€
<input type="checkbox"/> whether provided by the Organizing Secretariat	€ 2.800,00	€
<input type="checkbox"/> Congress bag insert (each)		€
<input type="checkbox"/> nr.1 technical paper	€ 800,00	
<input type="checkbox"/> nr.1 catalogue	€ 1.200,00	
<input type="checkbox"/> gadget	€ 800,00	
<input type="checkbox"/> Welcome cocktail	€ 2.000,00	
<input type="checkbox"/> Platinum Sponsor	€ 6.500,00	
<input type="checkbox"/> Gold Sponsor	€ 4.500,00	
<input type="checkbox"/> Silver Sponsor	€ 3.000,00	
<input type="checkbox"/> Sponsor Meeting		
<input type="checkbox"/> Half day	€ 600,00	
<input type="checkbox"/> One day	€ 800,00	
	Net total	
	IVA 20%	
	TOTAL	

Payment

- Account of 30% of the total cost of the space booked plus VAT is requested together with the order form;
- Settlement must be paid within September 30th, 2007

Payment can be made by bank transfer*

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* a copy of the bank transfer must be sent by fax at the Organizing Secretariat (+39.06.97605650) with this completed form

Forms not accompanied by the payment will not be taken into consideration.

Lack of payment by the above dates will be taken as renunciation of participation of the Company.

Having noted and accepted the general conditions as described above.

Date.....

.....
(stamp and signature)